



Promoting freedom, responsibility and professionalism of the media

REVISED PROCUREMENT PLAN 2016-2017

INSTITUTION: MEDIA HIGH COUNCIL FISCAL YEAR 2016 - 2017

Title of tender		Source of funds	Tendering method (ICB, NCB, IRT, NRT, RFQ, SS,.)	Planned publication date	Planned contract signing date	Planned contract management start date	Contract closure
GOODS							
1	Supply of office stationeries and beverages	ordinary budget & UNDP	Renew	N/A	N/A	20-Aug-16	19-Aug-17
2	Hiring a company able to supply of office furniture to MHC	ordinary budget	NCB	17-Jan-17	15/03/217	15-Mar-17	15-Apr-17
3	Supply of finger print	ordinary budget	NCB	15-Oct-16	09/12/216	9-Dec-16	9-Jan-17
4	Supply of IT equipments	ordinary budget	NCB	15-Oct-16	09/12/216	9-Dec-16	9-Jan-17
5	Hiring a company to supply materials for maintenance of the MHC building	ordinary budget	Renew	N/A	N/A	1-Oct-16	1-Oct-17
6	Tender for mail delivering	ordinary budget	Renew	N/A	N/A	1-Jul-17	1-Jul-18
7	Tender for Photocopying, printing, binding documents	ordinary budget &	Renew	N/A	N/A	24-Jan-17	23-Jan-18
8	Hiring a Hotel of middle level (3stars)able to organise conference room, restaurant and accomodation located only inside Kigali City.	ordinary budget & UNDP	NCB	15-Oct-16	09/12/216	9-Dec-16	9-Dec-17
9	Tender for Security guard service	ordinary budget	NCB	15-Oct-16	09/12/216	13-Feb-17	13-Feb-18
10	Hiring the Hotels able to organise conference room, restaurant and accomodation located out of Kigali.	ordinary budget & UNDP	Renew	N/A	N/A	22-Sep-16	21-Sep-17

11	Tender for Staff's transport	Ordinary budget	Renew	N/A	N/A	13-Oct-16	13-Oct-17
12	Tender for Cleaning services	Ordinary budget	Renew	N/A	N/A	16-Jun-17	16-Jun-18
13	Supply of newspapers	ordinary budget	NCB	25-Apr-16	21-Jun-16	1-Jul-16	1-Jul-17
14	Tender for Decoration services	ordinary budget	Renew	N/A	N/A	17-Dec-16	16-Dec-17
15	Tender for Maintenance of MHC buildings	ordinary budget	NCB	10-Mar-17	28-Apr-17	28-Apr-17	28-Apr-18
16	Hiring the Hotels of 4stars able to organise conference room,restaurant and accomodation located in Kigali City.	ordinary budget & UNDP	Renew	N/A	N/A	15-May-17	15-May-18
17	Hiring a company to supply a camera accessories	ordinary budget	NCB	15-Oct-16	09/12/216	9-Dec-16	9-Dec-17
18	Tender for sport in various corners of Kigali	ordinary budget	Renew	N/A	N/A	4-Dec-16	3-Dec-17

SERVICES

19	Hiring online website to publish article related to MHC activities	ordinary budget	Renew	N/A	N/A	8-Dec-16	7-Dec-17
20	Hiring Consultancy Firm to develop technical specifications and Design for DRC	ordinary budget	NCB	15-Oct-16	09/12/216	9-Dec-16	9-Feb-17
21	Hiring a consultant company to elaborate media integration policy	ordinary budget	NCB	15-Oct-16	09/12/216	9-Dec-16	9-Feb-17
22	Hiring a consultancy company for the Mentorship Program of Media Managers on Media Business Management	ordinary budget	NCB	17-Jan-17	15/03/217	15-Mar-17	15-Apr-17
23	Hiring a consultancy company to conduct training impact assessment	External budget	NCB	17-Jan-17	15/03/217	15-Mar-17	15-Apr-17
24	Company to supply Equipments for Digital Resource Center	ordinary budget	NCB	10-Mar-17	28-Apr-17	28-Apr-17	29-May-17



(Handwritten signature)

Peacemaker MBUNGIRAMIHIGO
Executive Secretary