

VACANCY ANNOUNCEMENT

The Media High Council is an independent public institution; it is looking for experienced, self-motivated and hardworking employee to fill the vacant position of **Media Freedom, Advocacy & Access to Information Officer**. Number of job position (1), level (5II).

Requirements: A0 in Communication, Media Studies, Journalism, Law, International Relations, Administrative Sciences, public Administration.

Key technical skills and knowledge required:

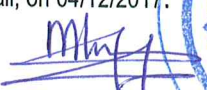
- Excellent communication skills both orally and in writing;
- Good governance skills'
- Excellent interpersonal skills;
- Report writing and presentation skills;
- Computer skills
- Creativity and initiative;
- Good organizational and time-management skills
- Team working skills;
- Effective public relations and public speaking skills;
- Interviewing skills;
- Fluent in Kinyarwanda, English and French; knowledge of all is an advantage

Job Description

- Devise and administer MHC's planned activities to foster freedom and pluralism in media;
- Organize and effectively implement MHC's tool and programme of media forums;
- Research and gather information on best practices to advance media freedom and access to information;
- Liaise with stakeholders to support media coverage of elections and other public interest activities to foster citizen participation and access to information;
- Organize awareness programs to promote citizen journalism as means to sustain a climate of information sharing, free expression and ICT usage in media;
- Ensure proper management of MHC's sensitization program on rights and obligations of journalists;
- Represent MHC in meetings and conferences relating to media freedom and access to information development;
- Perform any other task assigned by MHC authorities;

Interested candidates are invited to fill the application form available on website of MHC (www.mhc.gov.rw) and at its headquarters. Submit their application cover letters together with a filled form accompanied by a photocopy of Identity Card, Curriculum Vitae, copies of academic degrees and three persons of reference. Applications should be addressed to the Executive Secretary, Media High Council (MHC), P.O Box 6929, Kigali – Rwanda. All applications will be sent through the IPPIS system available to the website of MIFOTRA not later than 28th December 2017 at 17:00. Only shortlisted candidates will be contacted for the written test.

Done at Kigali, on 04/12/2017.


Peacemaker MBUNGIRAMIHIGO
Executive Secretary

